

Minutes of the Health & Human Services Committee
Thursday, September 30, 2010

Chair Brandtjen called the meeting to order at 8:30 a.m.

Committee Members Present:

Janel Brandtjen (Chair)	Pauline Jaske	Michael Inda
Kathleen Cummings	Jim Jeskewitz	Gilbert Yerke
Peter Wolff (arrived at 9 a.m., left at 10:24 a.m., returned at 11:46 a.m.)		

Also Present:

Health Manager Nancy Healy-Haney	Assurance Supervisor Irene Ridgeman
Health & Human Services Director Peter Schuler	Intake & Support Services Manager Antwayne Robertson
Deputy Director Don Maurer	Child & Family Services Manager Jesús Mireles
Administrative Services Manager Russ Kutz	Senior Financial Analyst Clara Daniels
Legislative Policy Advisor Sarah Spaeth	CJCC Coordinator Rebecca Luczaj
Program and Projects Analyst Windy Jicha	Economic Support Services Coordinator Luann Page
Senior Financial Analyst Bill Duckwitz	Adolescent & Family Services Manager Peter Slesar
JoAnne Weidmann	

Schedule Next Meeting Dates

- October 1
- October 14

Legislative Update

Spaeth said there will be no decision regarding whether Ethan Allen or Lincoln Hills will be closed until after the election for governor. Continuing to keep both facilities functioning will increase Waukesha County's daily rate at the facilities by approximately \$100.

Executive Committee

Brandtjen said the Executive Committee reviewed the 2011 capital plan. She was surprised to learn about a new capital project which provides \$250K for expansion of Northview for OWI programs. Regarding the Health and Human Services (HHS) building project, Cummings thought erecting the building pointing true north, as a comment toward the compass of wellness, is hooley.

Approve Minutes of Previous Meeting

MOTION: Jeskewitz moved, Jaske second, to approve the minutes of September 16, 2010. Motion carried 6-0.

Public Comments

Joanne Weidemann said the 2011 budget allows Waukesha County to remain a level II public health department but the county will become to a level I if funding does not continue to increase. She would like to see a budget developed showing how much it would cost to provide a fully supported level II health department. Healy-Haney explained the differences between levels I and II. She would provide data showing how Waukesha County's public health funding and services compares to other states and counties health departments.

Wolff arrived at 9 a.m.

Discuss and Consider the 2011 Operating Budget for the Public Health Division of the Department of Health and Human Services

Healy-Haney presented the 2011 Public Health Division operating budget as outlined in the 2011 County Executive's proposed budget including the overall Public Health Services budget, strategic outcomes and objectives, and the following program budgets: Public Health Administration (page 185), Child Health (page 186), Maternal Health (pages 187-188), Women, Infants, Children Nutrition (page 189), Community Health (pages 190-191) and Communicable Disease Control (pages 192-193).

Brandtjen asked why should the county be concerned with treating sexually transmitted communicable diseases? Healy-Haney said if left untreated, sexually transmitted communicable diseases can lead to deformed infants, sterility, life threatening pelvic inflammatory disease, etc.

Cummings asked regarding objective 12 on page 183, is CRI training just for employee competency or will it be extended to citizens? Healy-Haney said the training is just for employees. The county does not have the resources to extend the training to citizens. Objective 12 is prescriptive and mandated. The division staff is surveyed annually for competency.

Brandtjen asked if the CDC evaluates the county every two years (page 185)? Healy-Haney said the CDC can now evaluate the county every year. The extent and amount of time spent on the 2010 evaluation caught the division off guard. Cummings asked if the scores from the CDC evaluation are available, could they be included in the final budget? Healy-Haney said she will include the scores in the budget if available.

Yerke said interdepartmental charges have primarily increased throughout the HHS budget while operating expenses have decreased. Is this a trend? Duckwitz said increases to the End User Technology Fund (EUTF) are due to the phasing in of the full cost of technology ownership which reflects technology resources used by departments as recommended by an internal audit. Most EUTF increases are offset by providing additional levy to departments limiting annual EUTF increases to 3%. Brandtjen said EUTF charges continue to increase but HHS does not receive effective technological solutions. The department is paying more for technology that is less than ideal or effective. The delay in finding up-to-date and effective technology is costing money.

Cummings asked what benefits/measurable gains have come from hiring a breastfeeding coordinator (page 189)? Healy-Haney said the immunity system of the mother and child is the same. Breastfeeding eliminates colic, stops birth weight drops, produces better skin quality, results in significantly healthier babies, etc. Mothers' milk is always the best as no formula will ever duplicate it. Approximately 3,700 women and children are eligible for WIC annually. Of the 4,355 screened, 3,000 children are found to be nutritionally deficient with low hemoglobin. Hemoglobin affects brain development and a lack of proper nutrition can have life-long effects including possible retardation. Participating children's hemoglobin levels are tested at each visit. Test results reveal if the parents are feeding the children appropriately. The vouchers given out are prescribed according to the needs of the child only allowing moms to purchase prescribed items that are designed to increase their child's health. The benchmark of success is the hemoglobin test results.

Jaske said how many staff are in the Public Health Division? How many staff are Registered Nurses (RNs), professional staff and support staff and what are their educational levels? Healy-Haney said she would provide the information to the committee. The division used contracted RNs to help with the H1N1 immunization clinics last year allowing the regular RNs to continue working the regular immunization clinics. The Waukesha County Health Department has the lowest per capita staff ratio in the state equating to one public health professional for each 80K people in the county. The division is far from overstaffed.

Cummings asked is the addition of FTEs on pages 185 and 191 the result of the CDC evaluation? Healy-Haney said the FTEs were added as a result of directive grant funding. The county accepted grant funds and needs to provide documented evidence showing the funding is used appropriately. Schuler said the county is not given an option to accept this funding. There are consequences if the county does not accept the funding and provide adequate responses.

Brandtjen asked if committee members could get statistical information and talking points regarding pay increases for county employees in order to better deal with constituent calls. Spaeth said county board staff is more than happy to provide statistical information and talking points to help supervisors answer constituents' questions and comments.

Wolff left the meeting at 10:24 p.m.

Inda asked does the county subsidize immunizations? Healy-Haney said Waukesha County does not subsidize immunizations. The cost of a yellow fever vaccine is \$81 and customers are charged \$100. Many doctors prefer to use public health departments because they are tied to the CDC and have access to Travex (software) which provides lists of which immunizations are needed to travel to/from certain countries. Public health departments also get disease and terrorism travel advisories. Health departments have a lot to offer the public.

Cummings asked who takes advantage of chronic disease screenings and assessments (objective #5, page 182)? Healy-Haney said the county pays for chronic disease screenings and assessments through tax levy. Minimal services are provided.

MOTION: Cummings moved, Inda second, to approve the 2011 operating budget for the Public Health Division of the Department of Health and Human Services with the addition of the CDC scores (if available at the time of final printing) and a basic explanation of the CDC evaluation process. Motion carried 6-0.

Overview of the 2011 Operating Budget for the Department of Health and Human Services (HHS)

Schuler reviewed HHS budget highlights as found on pages 125-127 of the County Executive's 2011 proposed budget. The 2011 expenditure budget increases 3.4% while revenues increase 4.1% and tax levy increases 2.2%. Staff continues work at simplifying processes and removing duplication. There are many changes to the budget causing the redeployment of funds. Fees for services across the department are generally down due to the economy. He expects fees to increase when the economy changes. Some divisions have had budget reductions in order to make targets. There have been large increases in the cost of mental health services and long term support for children. The state opened more access to Title 19 funding and mental health parity which has helped the bottom line. Combining several departments into the Aging and Disability Resource Center (ADRC) has allowed the county to draw upon the ADRC state allocation to provide more services. Some consolidation and resource sharing in the ADRC was deferred until the new HHS building is finished. Some functions that work in the old HHS building, will not work in the new one.

Mental health and foster and group care placements have remained relatively low while costs remain very high. Services across the state have been consolidated to save money. The decision to possibly close one of the state correctional institutes for juveniles has been deferred until the next governor is elected. The decision could have a big effect on Waukesha County even though placements have remained low. Citizens at Clearview are getting good services. There is no other place for these people to go. The last time the Long Term Care Division had to find an alternate care facility, lives were disrupted and costs increased 20-40% per client.

The most dramatic budget change will be to the Children with Special needs Program which is expected to have 20% revenue and expenditures increases due to the state providing counties more access to Title 19 funding. The additional funds will allow the program to expand, resulting in healthier children and millions of dollars in savings for the county. Juvenile crime is down nationwide. CJCC will be expanding programming in 2011.

Brandtjen said interdepartmental costs for the department increase 6.7% in 2011 which includes the EUTF. The department has a lot of IT needs that are not being met. Duckwitz said the county's costs for IT are low compared to public sector IT costs.

Yerke asked how is Family Care doing? Maurer said former clients now getting waivers have had some complaints. Clients receiving services and getting off the wait list are very happy. An annual review of the program showed client satisfaction at 98%. Schuler said there have been problems between the agencies and CMOs and payments are slow. Maurer said if Waukesha County had not joined Family Care, an additional \$1.8M would be needed to make the 2011 budget work.

Discuss and Consider 2010 Operating Budgets for the Following Divisions in the Health & Human Services Department

Robinson read a touching letter he received from a grandmother who used Intake and Support Services division services. Committee members asked for a copy of the letter.

Intake & Support Services—Robinson reviewed the Intake and Support Services Division operating budget as outlined in the County Executive's proposed 2011 budget including: objectives 2 and 4 on page 154 and the Intake and Shared Service budget (pages 159-160).

Brandtjen said regarding the chart on page 160 showing customer feedback ratings, how many surveys were sent to customers? Robinson said surveys are sent to customers based on referrals. In 2009, 407 surveys were mailed and 37 were returned. Maurer said the return rate is surprisingly good considering the reasons staff are interacting with the clients.

Page reviewed the description of Economic Services Administration and Support Program and budget (pages 161-162).

Jeskewitz asked did the state drop its fraud investigation division (page 161)? Maurer said the state kept a small portion of its fraud division and cut the county's allocation drastically. The county increased its levy contribution to continue the program.

Brandtjen asked Page for the payment accuracy of the Economic Services Administration and Support Program? Page said payment accuracy is 100%.

MOTION: Cummings moved, Jaske second, to approve the 2011 operating budget for the Intake and Support Services Division. Motion carried 6-0.

Wolff returned at 11:46 a.m.

The committee recessed at 11:50 a.m. and reconvened at 12:50 p.m.

Child & Family Services—Mireles reviewed the Child and Family Services Division operating budget as outlined in the 2011 County Executive's proposed budget including: strategic outcomes and objectives 2 (page 154) and 5 (page 155), In-home Safety and Out-of-Home Placement Services Program budget (page 163-164) and Children with Special Needs Unit Program budget (pages 165-166).

Mireles said in 2011, an additional FTE social worker (transferred from the Family Services and Juvenile Services Program) will provide services to children with special needs and their families to prevent high cost out-of-home care placements. He explained that the 2010 budget reflects a reallocation of services to Family Services and Juvenile Services. Expenditures in this budget have decreased due to fewer children entering foster care, group homes and residential care centers as a result of effective permanency services planning and intervention programs.

Jaske said the table on page 164 reflects a reduction in the days of care. She would expect with the current economy, the days of care would increase. Mireles said there is a decrease in out-of-home care due to the reallocation of services to Family Services and Juvenile Services. Maurer said the population in Waukesha County is aging.

Jaske asked would a family with a younger child and adolescent be assigned two workers? Why aren't the youth and adolescent programs combined into one? Maurer said a family would not be assigned two separate workers. Normally one worker would provide care for the family or a team approach would be used. Schuler said merging the departments would create a huge span of control and be overwhelming to manage. Other counties have tried and failed. Waukesha County divides the groups and provides specialized programs for each group.

Inda asked why did general governments revenues increase by \$847,214 for the Children with Special Needs Unit in 2011 (page 165)? Mireles said the state increased the allocation of fully funded state slots and the unit has continued to utilize cost averaging for on-going waiver services to optimize available federal funding for children and families with intensive needs. Daniels said the 2010 budget estimates are expected to be exceeded for Children's Long Term Support since the state has increased the allocation of fully funded Children's Long Term Support funding for additional client slots/services. An ordinance will be requested to increase appropriation authority in the fourth quarter of 2010 if the estimate materializes.

Cummings asked what charges for services are associated with the Children with Special Needs Unit (page 166)? Mireles said there is a parental cost share for participation. Cummings asked how long is the waitlist for the autism program? Mireles said eight months.

MOTION: Inda moved, Jeskewitz second, to approve the Child and Family Services Division 2011 budget. Motion carried 7-0.

Adolescent and Family Services—Slesar reviewed the Adolescent and Family Services Division budget as outlined in the County Executive's proposed 2011 budget including: strategic outcomes/objectives 3 (page 154), 5a (page 155) and 9 (page 156), Family Services and Juveniles Services Program budget (pages 167-171) and Juvenile Center budget (pages 172-173).

Slesar said on page 168, the 2010 estimate for the number of families served through Family Services should be changed to 456 and the number of families served through Juvenile Services changed to 266. Program trends are consistent with national trends. Slesar said per the Office of Justice Assistance (OJA), there has been a 22% reduction in juvenile crime statewide.

Jeskewitz asked if a child offends in Waukesha County and then reoffends in a different state, is that tracked? Slesar said it would not be tracked. The division tracks program youth statewide to gather recidivism related data.

Slesar said the Waukesha County Juvenile Center is recognized statewide for providing quality care. Because the number of youth served and amount of resources have decreased, Waukesha County is making other counties aware that the Juvenile Center is available to accept out-of-county placements. Kenosha County has shown interest in switching to Waukesha County's facility from Washington

County's. Staff is also investigating if the Juvenile Center can be used as a secure detention facility (objective #9, page 156).

MOTION: Cummings moved, Wolff second, to approve the 2011 Adolescent and Family Services Division budget with the technical revisions on pages 168. Motion carried 7-0.

Discuss and Consider the 2010 Operating Budget for the Criminal Justice Collaborating Council (CJCC)

Luczaj reviewed the CJCC operating budget as outlined in the 2011 County Executive's proposed budget including: program description, CJCC budget (page 194-195) and strategic outcomes/objectives (pages 196-199). Luczaj said the program highlight on page 194 has the following technical revision: \$118,133 should be changed to \$123,582 and \$204,780 changed to \$238,613.

Brandtjen asked why interdepartmental expenditures increased 51.4% for CJCC? Daniels said interdepartmental costs include EUTF (one PC and two laptops), phones (CJCC coordinator and WCS workers at Huber), and general liability insurance (\$700). Jaske asked who are the two FTEs? Luczaj said it is for the CJCC coordinator and the temporary extra help security screener at the Day Report Center.

Wolff asked why is fund balance being used for the Day Report Center (DRC) (page 195)? Luczaj said since analysis revealed that 66% of DRC eligible clients were in an income bracket to be eligible for court appointed attorneys or public defenders, \$30K in additional tax levy will help those who are court ordered to be on SCRAM and unable to pay for it. Fund balance will also be used to temporary extra help to provide security services at the DRC. A goal of an expanded DRC is to reduce the Huber population and eventually close a floor at the Huber facility. When the floor closes, one correctional officer position will be moved to the DRC.

Jaske asked are the expected revenues for the DRC of \$8,475 per person (page 194)? Luczaj said the amount is the total estimated program revenues for serving 251 clients. Schuler explained a seven member workgroup investigated fee models. At first the group thought the Alcohol Treatment Court (ATC) fee model could be applied to this population. Discussion revealed that due to the differences in program length and client income levels, the ATC model would not work. In the end, it was determined charging a flat fee based on length of stay was appropriate. Those in the program less than 30 days will be charged \$75, 30-59 days \$150, 60-89 days \$225, 90-119 days \$300 and 120+ days \$375. Four groups will be exempt from fees: clients that qualify for a public defender (indigent), clients who qualify for a court-appointed attorney (indigent), clients who do not fall into the first two categories and are determined to be indigent by WCS on a case-by-case basis and Sheriff's Department referrals (these clients are already paying \$21 per day for electronic monitoring). The recommended start date to implement the fee schedule is October 1, 2010, except for the exempted population, and existing clients with 90 days or more remaining at DRC.

Luczaj said the CJCC applied for a federal grant with the Bureau of Justice Assistance and Center for Substance Abuse Treatment for \$1,212,343 to be used over a three-year-period to expand the capacity of the Alcohol Treatment Court Program. The grant would allow the program to serve an additional 150 participants (50 per year) including fourth OWI offenders as well as eliminating the waiting list for third time OWI offenders. Luczaj is hopeful the county will receive the grant.

Inda asked how much is a saved jail day worth? Schuler said there are many answers to that question. For this budget, \$90 per day was used. Saved jail days lower the jail population and relieve pressure.

Schuler said due to an asbestos removal project at Northview, the expanded Day Report Center will not be open until May 2011. Daniels said she will add the opening date to CJCC's outcomes/objectives.

Yerke said the Operating After Revocation (OAR) Program was eliminated. Why was funding reallocated? Schuler said when WCS bid for the programs, administrative fees were spread across all of the programs. The county renegotiated fees with WCS when the OAR Program was eliminated to cover administrative costs. Daniels said the change of budget intent was presented to the Finance Committee.

MOTION: Wolff moved, Cummings second, to approve the 2011 CJCC operating budget with technical revisions on page 194. Motion carried 7-0.

MOTION: Cummings moved, Wolff second, to adjourn the meeting at 4:16 p.m. Motion carried 7-0.

Respectfully submitted,

Kathleen M. Cummings
Secretary